

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF THE
BRAZORIA COUNTY GROUNDWATER CONSERVATION
DISTRICT**

The Board of Directors of the Brazoria County Groundwater Conservation District met Thursday, the 20th day of September, 2017, at 4:00 p.m. in the Brazoria County Groundwater Conservation District Office, 451 N. Velasco Street, 1st Floor, Suite 140, Angleton, Texas.

The meeting was called to order by Director Mueller at 4:00 p.m.

The roll was called of the duly constituted members of the Board, to wit:

Alan Mueller	President
Dennis Davenport	Vice President
Raymond Felder	Secretary
Ronnie Goolsby	Assistant Secretary
Patrick O'Day	Director

All of said Directors were present except Director Felder, thus constituting a quorum.

Also present for all or part of the meeting were the following: Kent Burkett, General Manager, Sherry Plentl, Sr. Administrative Assistant, David Ellis, District Field Operations Coordinator, Beverly Hopkins, Administrative Assistant, and Greg Ellis, General Counsel.

APPROVE MINUTES:

Motion by Director Goolsby; Seconded by Director Davenport that the Minutes from the meeting on August 10, 2017 be approved as presented. Motion approved with all present voting aye.

FINANCIAL & INVESTMENT REPORT AND BUDGET SUMMARY:

The September, 2017 Statement of Revenues, Expenditures and Changes in Fund Balance, and the District Investment Report were presented for review, and a budget status update was given. No action was taken.

APPROVE INVOICES FOR PAYMENT:

Motion by Director O'Day; Seconded by Director Mueller, that the invoices presented be approved for payment. Motion approved with all present voting aye.

AMEND FY2017 BUDGET:

Motion by Director Davenport; Seconded by Director Goolsby to approve the amendments to the FY2017 Budget. Motion approved with all voting aye.

APPROVE FY2018 BUDGET

Motion by Director Mueller; Seconded by Director O'Day to approve the FY2018 as amended to include the salary as set for the General Manager and to include a 3.5% increase in salaries for staff. Motion approved with all present voting aye.

OPEN PUBLIC HEARING REGARDING PERMIT APPLICATIONS:

Motion by Director O'Day; Seconded by Director Davenport to **OPEN** a public hearing regarding the following applications for permits, amendments and cancellations:

Type	Owner	Address	City	Allocation	Use
a. Permit	Aspen Rentals	23603 SH 288 N.	Angleton	3,000,000	Existing Commercial
b. Permit	Mark Miles	524 Live Oak Dr.	Jones Creek	500,000	New Commercial
c. Permit	Texas Historical Commission	10510 FM 524	Sweeny	1,500,000	New Other
d. Permit	JTR Constructors	22821 FM 521	Angleton	500,000	New Industrial
e. Permit	Key Largo Utilities	CR 257 Q	Surfside	1,000,000	New Public Supply

Motion approved with all present voting aye.

CLOSE PUBLIC HEARING REGARDING PERMIT APPLICATIONS:

Following the public hearing, during which no testimony was received, the Motion was made by Director Davenport, seconded by Director Mueller, that the public hearing regarding applications for permits received be **CLOSED**. Motion approved with all present voting aye.

APPROVE PERMIT APPLICATIONS:

Motion by Director O'Day, seconded by Director Davenport, that items a. – d. be approved as presented and item e. be approved contingent upon receipt of all fees due and documentation that the replaced well has been plugged. Motion approved with all present voting aye.

SUMMARY OF PERMITS APPROVED

Total Wells:	5
New Wells:	4
Existing:	1
Amendment:	0
PWS	1
Comm.	2
Other	1
Industrial	1

PROCESS REGARDING THE PLUGGING OF OPEN, ABANDONED OR DETERIORATED WELLS

After review and discussion of the District Well Closure Policy and draft Request For Statements Of Interest And Qualifications For Water Well Closure Services, the Motion was made by Director Mueller; Seconded by Director Davenport to approve the Policy as presented and the Request For Statements and Qualifications For Water Well Closure Services as amended. Motion approved with all present voting aye.

POSSIBLE FUNDING FOR WATER WELL TESTING

The Board of Directors discussed the possibility of funding for water well testing for residential water wells affected by Hurricane Harvey. No action was taken at this time, pending further information and cost estimates.

AMENDMENTS TO DISTRICT RULES:

A draft of proposed amendments to the District Rules was presented. After review and discussion, the Motion was made by Director O'Day, Seconded by Director Goolsby, to set a public hearing to receive comments for **Thursday, November 9, 2017** in the District office and to publish notice of same. Motion approved with all present voting aye.

AMENDMENTS TO DISTRICT ADMINISTRATIVE FEE SCHEDULE:

After review and discussion of the proposed amendments to the District Administrative Fee Schedule, a Motion was made by Director Mueller; Seconded by Director O'Day to approve the proposed amendments as presented. Motion approved with all present voting aye.

EXEMPT USE WELL REGISTRATION REPORT:

The Exempt Well Registration log for the current period was reviewed. No action was taken.

DROUGHT MONITOR REPORT:

The U.S. Drought Monitor map for the State of Texas for September, 2017 was not available on the website for printing and will be included with the October, 2017 report at the October 12, 2017 meeting of the Board.

SET HEARING DATE FOR PERMIT APPLICATIONS:

Motion by Director O'Day, seconded by Director Goolsby, that a public hearing to consider approval of permit applications, amendments or cancelations be set for the next meeting of the Board of Directors on **Thursday, October 12, 2017 at 4:00 p.m.** in the District Office and that the applicants be notified. Motion approved with all present voting aye.

CONSULTATION WITH ATTORNEY:

The District's General Counsel, Greg Ellis updated the Board on recent litigation regarding groundwater issues:

- A. ***City of Conroe, et al, v. Lone Star Groundwater Conservation District, et al*** (District Court).
- B. City of Conroe, Woodlands Township DFC Appeal before the Lone Star Groundwater Conservation District.

LEGISLATIVE UPDATE:

The District's General Counsel, Greg Ellis presented an update to the Board regarding recent legislation regarding groundwater issues.

AGREEMENT FOR PROFESSIONAL SERVICES

Motion by Director O'Day; Seconded by Director Mueller to approve the Agreement For Professional Services and Scope of Work with Skyler Management Group as presented. Motion approved with all present voting aye.

APPOINTMENT OF GENERAL MANAGER

Motion by Director O'Day; Seconded by Director Davenport to approve the appointment of Sherilyn Plentl to the position of General Manager, effective October 1, 2017. Motion approved with all present voting aye.

POSSIBLE FUTURE AGENDA ITEMS:

- A. Public hearing regarding Groundwater Management Plan and consider approval for October 12, 2017.
- B. Public hearing regarding proposed amendments to the District Rules and consider approval on November 9, 2017.
- C. Approve Task Order for the preparation of the 2017 Annual Report with Freese & Nichols, Inc. on October 12, 2017
- D. Discuss and consider renewal of the public officials' liability policy
- E. Consider funding of water well testing fees for wells affected by Hurricane Harvey
- F. Discussion and possible action regarding a personnel policy for the District

CLOSED MEETING:

At 5:10 p.m. the open meeting was recessed to allow the Board of Directors to conduct a closed meeting under the following section of the Government Code, Chapter 551, subchapter D:

A. Texas Government Code 551.074

Personnel Matters: (1) deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of District employees or (2) to hear a complaint or charge against an employee, unless the employee who is the subject of the deliberation or hearing requests a public hearing.

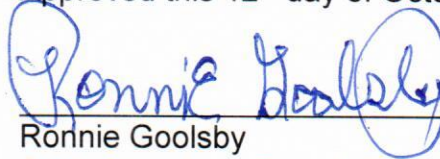
RECONVENE OPEN SESSION:

At 5:45 p.m. the Board reconvened in Open Session. No action was taken.

ADJOURN:

As there were no further matters to be heard, the motion to adjourn was made by Director O'Day and seconded by Director Davenport. All present voting aye. The meeting was adjourned at 5:46 p.m.

Approved this 12th day of October, 2017



Ronnie Goolsby
Asst. Secretary, Board of Directors